



Accounting On-Line

Professional Time & Billing Suite

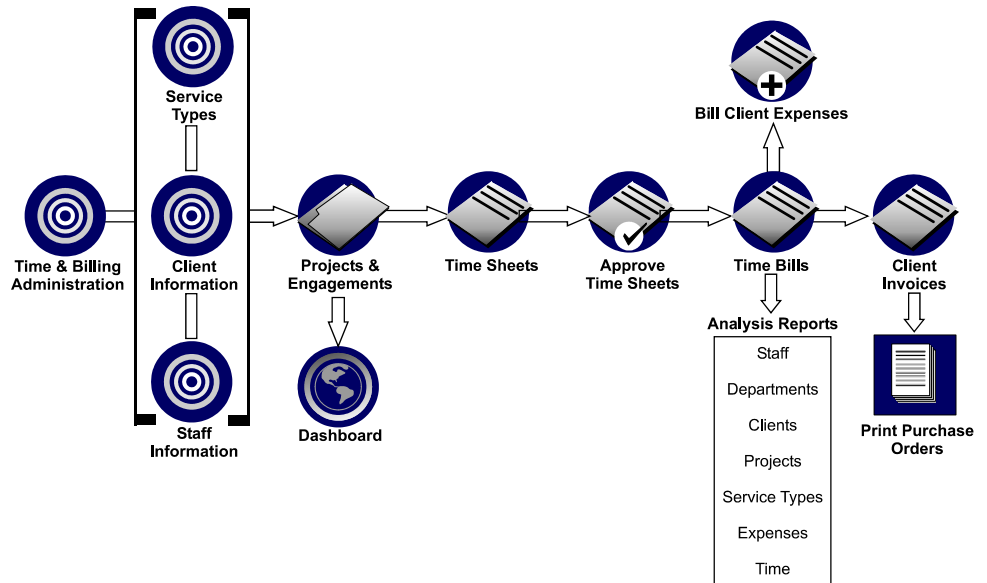
KEY FEATURES

BASIC FEATURES

- Employees can enter time, billings, and expense reports from any Internet-connected computer
- Employees optionally can enter time billings via PDAs or WAP-enabled cell phones
- Expense reports are automatically routed to supervisors and accounting for approval

SPECIAL FEATURES

- Time records can be pre-assigned to individual classes
- Customer invoices can automatically be created from time records
- Both reimbursable and nonreimbursable time can be tracked



An integrated part of the leading on-line professional accounting suite, securely accessible at any time, day or night—from any Internet-connected computer

The Professional Time & Billing Suite allows employees to enter time and expenses directly into the accounting system from any Internet-connected computer, with an optional capability of entering time and expense information through PDAs or WAP-enabled cell-phones.

Once the data has been entered, time sheets and expense reports are automatically routed electronically for line, multi-level, or project-based approvals, while billable time and expenses can be automatically

converted into invoices for printing and posting to our other integrated on-line accounting applications. The Professional Time & Billing application can also be configured to track both reimbursable and non-reimbursable time.

Developed through a partnership with OpenAir.com, the Professional Time & Billing application seamlessly integrates with our core on-line professional accounting system in addition to an optional companion Business Development application.

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