



Accounting On-Line

Purchase Order

KEY FEATURES

PROCESSING AND POSTING

- Process purchase requisitions and requests for quotes
- Real-time posting of transactions, simultaneously from multiple users
- Supports vendor item numbers by product manufacturer
- Manages minimum, maximum, and economic order amounts and lead-times, or multiple contact persons and addresses per vendor
- Supports receiving of inventory items as well as non-inventory items

TRACKING

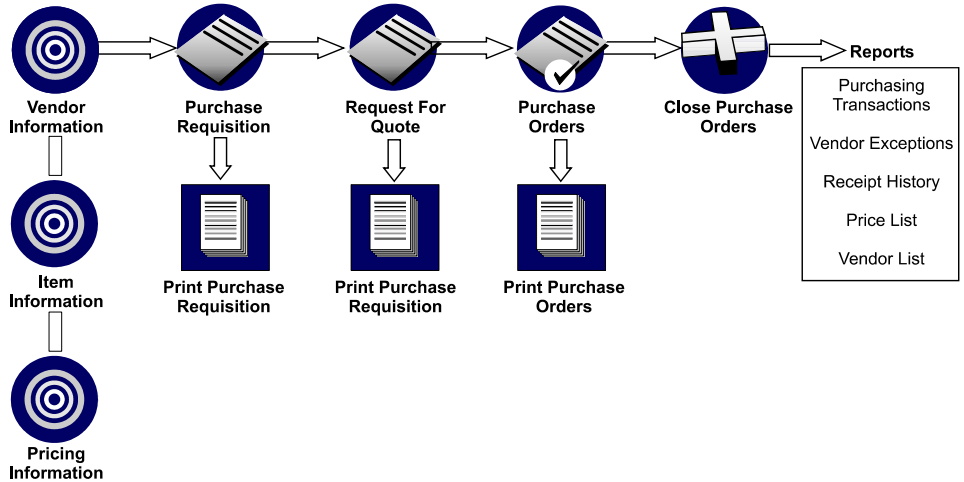
- Posts transactions in automated batches into our Accounts Payable application for easy tracking
- Tracks purchase order status by department and location
- Tracks partial shipments

SETUP AND OPERATION

- Easy data entry screens with Auto-Complete feature
- Access to transactions and information is controlled via very granular user permission settings

SPECIAL FEATURES

- The Supporting Documents feature allows the uploading and attaching of files and documents, like paper purchase orders, to specific transactions
- An Advanced Transaction Definition feature allows for the creation of customized transactions for specialized business needs
- Can be installed in conjunction with our Inventory Control or Order Entry applications, or as a standalone application
- Using our XML Developer Kit, this application can be integrated with third-party or custom applications



An integrated part of the leading on-line professional accounting suite, securely accessible at any time, day or night—from any Internet-connected computer

The Purchase Order application allows users to fully automate the process of issuing and managing company purchase orders, from the initial placement of purchase requisitions through the closing of the purchase orders. If the application is installed in conjunction with our Inventory Control application, it will also handle the receipt of inventory based on purchase orders.

The Purchase Order application efficiently manages multi-item and multi-location purchases and also

supports typical purchasing documents such as requests for quotes, receipt of goods, return of goods, and receipt of invoices.

The Purchase Order application is fully integrated with our suite of on-line accounting applications including General Ledger, Accounts Payable, and Inventory Control, in order to provide for automatic, real-time updating of the relevant purchasing information.

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