



# Accounting On-Line

# Order Entry

## KEY FEATURES

### GENERAL FEATURES

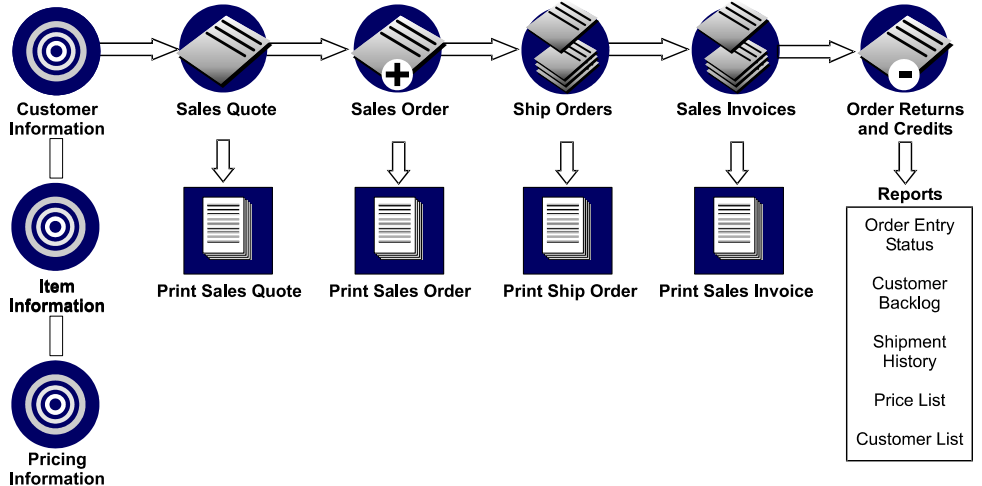
- Creates and tracks related quotes, orders, invoices, and other documents
- Real-time posting of transactions, simultaneously from multiple users
- Posts transactions in automated batches into the Accounts Receivable application for easy tracking

### SETUP

- Unlimited number of price schedules, price breaks, and temporary sales
- Access to transactions and information is controlled via granular user permission settings
- Supporting Documents feature allows for the uploading and attaching of electronic files to individual transaction line items

### CUSTOMIZATION

- Discounts can be customized by product line, customer, item, or price schedule
- Customizable subtotals can be created to handle sales taxes, shipping and handling charges, etc.
- Customizable tax schedules can be included to support different tax levels per product group and customer group
- An Advanced Transaction Definition feature allows for the creation of customized transactions for specialized business needs



**An integrated part of the leading on-line professional accounting suite, securely accessible at any time, day or night—from any Internet-connected computer**

The Order Entry application provides a complete workflow of transactions from sales quotations through to actual sales order invoicing, enabling users to create and maintain quotes and to generate sales orders, back orders, invoices, returns, and credit memos.

With the Order Entry application, users can create an order based on a new quote, a new order based on a previously issued order, or other order processing documents based on existing documents.

The application provides users with easy data entry screens incorporating a time-saving Auto-Complete feature, along with an unlimited number of price schedules, customizable discounts, tax schedules, and subtotals.

The Order Entry application is fully integrated with our suite of online accounting applications, including General Ledger, Inventory Control, Accounts Receivable, and Purchase Orders.

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