



Accounting On-Line

# Accounts Receivable

## KEY FEATURES

### CONFIGURATION

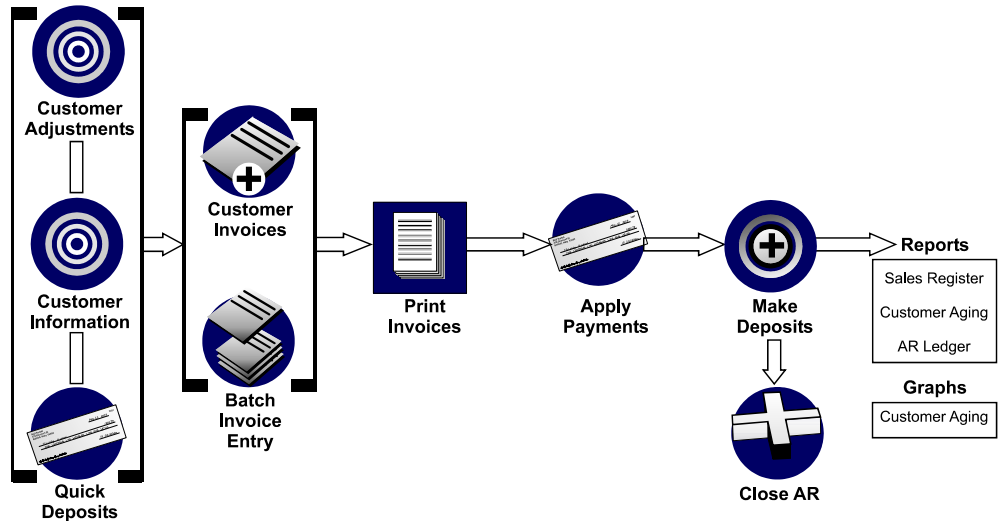
- Fully integrated with General Ledger and Cash Management applications, as well as with optional Order Entry and Inventory Control applications
- Unlimited number of customers and transactions, with multiple contact names allowed for each customer
- Hierarchical Department and Location codes are available (may be used for project or job costing coding)
- Cash or accrual basis accounting, with open item & balance forward accounts
- Customizable permissions system enables administrators to establish detailed access controls for functions and data

### DATA AND TRANSACTIONS

- Fast "batch" data entry mode for after-the-fact entry of invoices and receipts
- Automated generation and batching of recurring invoices
- Apply receipts for cash-basis accounts
- Calculate and apply discounts and penalties with automatic calculation of user-defined finance charges
- Real-time posting of AR transactions, no matter where entered
- Attach supporting documents to individual transactions, and drill down to transaction details from registers or aging reports
- Bank deposits via the integrated Cash Management application

### REPORTS

- Comprehensive, customizable aging reports and charts
- Track customer invoices and receipts on-line Print or email invoices and statements, with option to have invoices or statements processed by an outside service



**An integrated part of the leading on-line professional accounting suite, securely accessible at any time, day or night—from any Internet-connected computer**

The Accounts Receivable application is a powerful tool for managing customer information, executing receivables transactions, and generating receivables reports.

The Accounts Receivable application enables you to easily create or enter invoices, track invoices by territory, send both hard-copy and electronic statements, and track collections. The application's email integration further makes it possible to reduce the receivables lifecycle by sending customers an email reminder of a past due account or resending an electronic invoice.

The Accounts Receivable application supports a broad range of easily customizable aging and receivables reports and graphs.

Because the reports are live and on-line, you can review customer information and collaborate with customers in real-time. The application allows for both one-time creation of invoices and the automated generation and batching of recurring invoices. And a fast "batch" data entry mode enables easy after-the-fact entry of invoices and receipts.

The Accounts Receivable application is fully integrated with our on-line accounting system's other financial applications for real-time posting of all transactions on a cash or accrual basis. It can be used as a standalone application or integrated via XML with other external and custom applications.

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