



Accounting On-Line

Accounts Payable

KEY FEATURES

CONFIGURATION

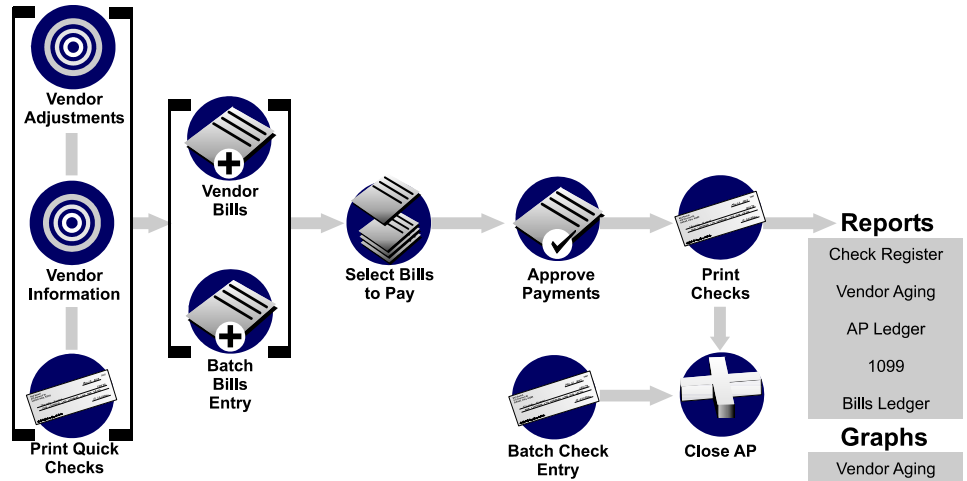
- Fully integrated with General Ledger and Cash Management applications, as well as with optional Employee Expenses and Purchase Order applications
- Unlimited number of vendors and transactions, with multiple contact names allowed for each vendor
- Hierarchical Department and Location codes are available (may be used for project or job costing coding)
- Multiple bank and charge accounts
- Vendor default payable distribution and 1099 codes
- Customizable permissions system to control who has access to which functions and data

DATA AND TRANSACTIONS

- Real-time posting of AP transactions, no matter where entered
- Fast "batch" data entry mode for after-the-fact entry of bills and checks
- Bank and charge account reconciliation
- Schedule future check payment dates on a one-time or recurring basis in order to improve cash management
- Custom check approval limits with on-line approvals and approval history
- Attach supporting documents to individual transactions, and drill down to transaction details from registers or aging reports

REPORTS

- Comprehensive aging reports
- Track customer bills and receipts on-line
- Convenient check printing and Quick Checks feature, with an option to have checks printed and processed by WJH or a third-party service
- Track and print 1099 forms



An integrated part of the leading online professional accounting suite, securely accessible at anytime, day or night—from any Internet-connected computer

The Accounts Payable application is a comprehensive solution for managing vendor information, invoices, and cash disbursements.

The Accounts Payable application supports scheduling of future payments for effective cash management, as well as full or partial payments, a "Quick Checks" feature, batch bill and check entries, on-line bill payment, bank and credit card reconciliation, and 1099 reporting.

Sophisticated approval controls allow for the designation of individual user permissions for entering invoices, making

payments, approving payments, and printing checks.

To aid in cash management, the application generates a wide variety of easily customizable aging and payables reports or graphs.

The Accounts Payable application is fully integrated with our other accounting applications for real-time posting, on a cash or accrual basis, of all transactions. It can be used as a standalone application, or integrated via XML with other external and custom applications.

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